

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 NOVEMBER 2007

The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing Options

Community Services

Growth and Sustainable Communities

Housing and Environmental Services

Planning Services

Resources

Staffing and Communications

Councillor Simon Edwards

Councillor Mark Howell

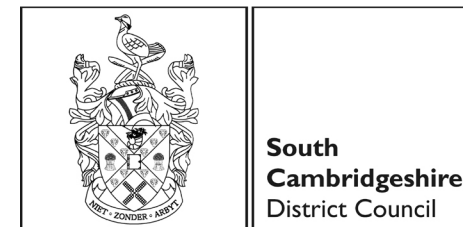
Councillor Dr David Bard

Councillor Mrs Daphne Spink MBE

Councillor Nick Wright

Councillor Mrs Vicky Ford

Councillor Mrs Sue Ellington



Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scamb.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to made, and issues to be considered during the four months from 1 November 2007

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Inspire Project Key	Cabinet	08 November 2007		Leader of Council Greg Harlock, Chief Executive, Cecilia Tredget, Improvement Manager	Report and Improvement Plan
Planning Obligations and Provision for Open Spaces and Community Facilities in New Developments Key	Cabinet	08 November 2007	Planning and Legal Officers of the Council	Growth and Sustainable Communities Portfolio Holder Jane Thompson, Cultural Services Manager	Report
Northstowe Development Trust / Local Management Organisation for Northstowe Non-Key	Cabinet	08 November 2007	Northstowe Development Trust Working Group September 2007	Growth and Sustainable Communities Portfolio Holder Jane Thompson, Cultural Services Manager	Report
Equal Opportunity Policy	Cabinet	08 November 2007		Community Services Portfolio Holder	Report and Policy

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Key				Michael McLeod, Equality and Diversity Officer, Cecilia Tredget, Improvement Manager	
Local Area Agreement (LAA) Update Key	Cabinet	08 November 2007		Leader of Council Gemma Webb, Strategic Partnerships Officer	Report
GAMLINGAY Village College: Dual Use Capital Grant Non-Key	Cabinet	08 November 2007	Local Members	Community Services Portfolio Holder Jane Lampshire, Sports Development Officer	Report
Update on Financial Position Non-Key	Cabinet	08 November 2007		Resources Portfolio Holder Graham Smith, Best Value and Management Accountant	Report tabled for information
Plastics Recycling Key	Cabinet	08 November 2007		Housing and Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Services	
Integrated Business Monitoring Non-Key	Cabinet Sixth-monthly report: April to September 2007 Cabinet 9-monthly report April to December Cabinet End of year report	13 December 2007 18 February 2008 08 May 2008		Leader of Council Ian Salter, Performance Improvement Officer	Report
Medium Term Financial Strategy - Update Key	Cabinet	08 November 2007		Leader of Council Adrian Burns, Head of Accountancy	Report
IMPINGTON Village College: Dual Use Capital Grant Non-Key	Cabinet	13 December 2007	Local Members	Community Services Portfolio Holder Jane Lampshire, Sports Development Officer	Report
Annual Local Development Framework (LDF) Monitoring Report 2006-07 Key	Cabinet	13 December 2007		Growth and Sustainable Communities Portfolio Holder Tim Waller, Planning Policy Officer	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				(Monitoring)	
Capital & Revenue Estimates for Staffing and Central Overhead Accounts Non-Key	Cabinet	13 December 2007		Resources Portfolio Holder Peter Harris, Principal Accountant (General Fund and Costing)	Report
Private Hire and Taxi Vehicle Testing: Certificate of Compliance Key	Cabinet	13 December 2007	Consultation with the trade planned	Housing and Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer, Dale Robinson, Corporate Manager, Health & Environmental Services	Report
Housing Revenue Account (HRA) Business Plan 2007- 2010 Key	Cabinet	Between 13 December 2007 and 10 January 2008	Tenants, Local Strategic Partnership	Housing and Environmental Services Portfolio Holder Steve Hampson, Executive Director, Denise Lewis, Corporate Project Manager - Housing Futures	Report and Business Plan
Licensing Act 2003	Cabinet	13 December 2007	None at present	Housing and	Report and Revised

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Policy Key	Council	31 January 2008	<p>however as part of the consultation process it is proposed to consult with a broad range of people and organisations including:-</p> <ul style="list-style-type: none"> • Police • Fire Authority • Trading Standards • Social Services • Environmental Health • Planning • Health & Safety • All Premises Licence holders • Parish Councils • Any other persons identified as representing business and residents in the area <p>The document will also be available for general comment via the Council's website and at Reception.</p>	<p>Environmental Services Portfolio Holder</p> <p>Myles Bebbington, Licensing Officer, Dale Robinson, Corporate Manager, Health & Environmental Services</p>	Policy
Workforce Plan 2008/09 Key	Cabinet	10 January 2008		<p>Staffing and Communications Portfolio Holder</p> <p>Susan Gardner Craig,</p>	Report and Workforce Plan

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				Human Resources Manager	
Council and Cabinet Meeting Schedule 2008-09 Non-Key	Cabinet Council	10 January 2008 31 January 2008		Richard May, Democratic Services Manager	Report
Housing Futures Key	Cabinet Council	10 January 2008 31 January 2008	Tenants, Leaseholders, Members, partner organisations, e.g., Local Strategic Partnership (LSP) and other key stakeholders Member / Tenant Working Group	Housing Options Portfolio Holder Steve Hampson, Executive Director, Denise Lewis, Corporate Project Manager - Housing Futures	Report
Community Services: Review of Structures and Functions Key	Cabinet	10 January 2008		Community Services Portfolio Holder Simon McIntosh, Corporate Manager, Policy, Performance and Partnerships	Report
Members' Allowances levels for 2008-2009 Non-Key	Council	31 January 2008		Resources Portfolio Holder Maggie Jennings,	Report

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				Democratic Services Officer	
Health & Environmental Services Fees and Charges Key	Housing and Environmental Services Portfolio Holder	04 February 2008		Housing and Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental Services	Report
RECAP Waste Strategy Key	Housing and Environmental Services Portfolio Holder Cabinet Report	04 February 2008 18 February 2008		Housing and Environmental Services Portfolio Holder Dale Robinson, Corporate Manager, Health & Environmental Services	Report and Draft Strategy
Capital & Revenue Estimates, Council Tax, Prudential Indicators and Review of Medium Term Financial Strategy Key	Cabinet Council	18 February 2008 28 February 2008		Resources Portfolio Holder Greg Harlock, Chief Executive	Report
Administration of the Low Cost Home	Cabinet Options for LCHO Register beyond	Before 28 February 2008	Housing Services and Housing Options	Housing and Environmental Services	Report

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Ownership Register Non-Key	March 2008		Teams Local authorities in the Cambridge Sub-region and Bedfordshire Housing Corporation and other Homebuy agents operating in the East of England All Registered Social Landlords and other providers of LCHO products	Portfolio Holder Steve Hampson, Executive Director	
Swavesey Byeways Rate Non-Key	Council	28 February 2008	Swavesey Byeways Advisory Group	Housing and Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report
South Cambridgeshire Sustainable Community Strategy 2008-2011 Key	Cabinet Council	13 March 2008 24 April 2008		Leader of Council Cecilia Tredget, Improvement Manager	Report and Strategy
Forthcoming or Deferred Items					
ARBURY CAMPS: Section 106 Agreement (Work in Progress)	Cabinet Council	12 October 2006 26 October 2006	Cambridge City Council	Resources Portfolio Holder Resources Portfolio	

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Non-Key				Holder Adrian Burns, Head of Accountancy	
Disposal of Land to Papworth Trust (Work in Progress) Key	Cabinet	08 June 2006	Local consultation on the individual proposals for affordable housing as part of the planning application process. In most cases there has also been local consultation as part of the development of the proposals. Housing Services have been consulted on and support each of the proposals for these sites. Where proposals directly affect existing residents they have also been consulted as part of the development of proposals, e.g., Queens Close, Over.	Housing and Environmental Services Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	
Energy Efficiency and Listed Buildings Supplementary Planning Document (Awaiting appointment	Cabinet - Draft Supplementary Planning Document	Before 31 December 2007	A Supplementary Planning Document will be subject to full public consultation. Conservation and	Growth and Sustainable Communities Portfolio Holder	

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of Conservation Manager) Key			Design Advisory Group considered the document on 17 January 2007 Conservation, Sustainability and Community Planning Portfolio Holder		
Equal Pay Audit (Awaiting outcome of consultations) Non-Key	Staffing and Communications Portfolio Holder (Awaiting outcome of Consultation Process)	24 May 2007		Staffing and Communications Portfolio Holder Jill Mellors, Human Resources Officer	
South Cambridgeshire Design Manual / Guide: Streetscape Design in New Developments (Awaiting appointment of the Conservation & Design Manager) Key	Growth and Sustainable Communities Portfolio Holder Growth and Sustainable Communities Portfolio Holder	16 March 2007 July 2007		Growth and Sustainable Communities Portfolio Holder	
Trade Waste Business Plan (Deferred by Cabinet) Key	Cabinet	14 December 2006	Senior Management Team Resources, Staffing, Information & Customer Services and Environmental Health	Housing and Environmental Services Portfolio Holder Stuart Harwood-Clark, Environment	

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			Portfolio Holders	Operations Manager, Dale Robinson, Corporate Manager, Health & Environmental Services	
Closed Churchyard Maintenance and Management Policy (Deferred pending appointment of Conservation & Design Manager) Key	Cabinet	09 July 2007		Planning Services Portfolio Holder Steve Hampson, Executive Director	
Community and Cultural Strategy 2007- 2012 (Deferred pending review of Community Services) Key	Cabinet	13 September 2007	Community, Arts & Sports Advisory Group – 19 April 2007	Community Services Portfolio Holder Simon McIntosh, Corporate Manager, Policy, Performance and Partnerships	
Local Development Framework (LDF) - Gypsy and Traveller Development Plan Document (GTDPD) Key	Council - Local Development Framework (LDF) Special Meeting Following the consultation carried out on issues and options in October 2006, work	September 2007 September 2007	Senior Officers GTDPD Member Reference Group Public Consultation (after Council agreement on 28 September 2006)	Housing and Environmental Services Portfolio Holder Growth and Sustainable Communities Portfolio Holder	

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	<p>is progressing on identifying potential site options. A further round of consultation was programmed for September 2007; however this will now be subject to a delay to enable further work to be undertaken.</p> <p>Cabinet</p>			<p>Keith Miles, Planning Policy Manager</p> <p>Traveller Project - Strategic Officer Group on Traveller Issues</p>	